

## Process of Voting, Tallying, and Reporting the Vote, After the Election

1. Voting on Election Day
  - A. Polling Locations
    - i. Provision of Polls and Election-duty Workers
      - a. Number, size, and staffing
      - b. Central poll locations in addition to designated poll locations.
  - B. Staffing of Polls by Trained Multi-Party/No Party Election- Duty Workers/ Witnesses/ Observers
    - i. Election-duty Poll Workers and Team Leaders
    - ii. Election-duty Witnesses/ observers
    - iii. Election-duty Videographers and
  - C. Registration at Polling Locations
    - i. Registration Process
  - D. Provisional Voters
    - i. Provisional Voting Process
    - ii. Provisional Vote Number Reconciliation
    - iii. Delivery of Provisional Ballot Box
  - E. Voter Card Presentation and Manual Poll Books/logs for Signature Comparison
  - F. Voting Machines/hardware, Voter ID Photo Cameras, Voter Registration Machines/ hardware
    - i. Voting Machines and Ballot
    - ii. Voting Machines and Ballot Printers
      - a. Voting machines and hardware.
      - b. Ballot printers.
    - iii. Voter ID Photo Cameras
  - G. Voting Software
  - H. Paper Ballots
    - i. Ballot Templates
    - ii. Voter Selections and Casting of Ballots
    - iii. Paper Ballot Appearance and Processing
      - a. Printed ballots
      - b. Bar codes.
      - c. Imaging of ballots for internet publication.
      - d. Audits of counts.
  - I. Counting of Ballots after Polling Location Closure for Voting
    - i. Election-duty Worker Staffing
    - ii. Batching of Ballots
    - iii. Scanning of Ballots
      - a. Scanning team and real- time display of election results.
      - b. Scanning team tally sheet and summary sheet.
      - c. Ballot numbering
      - d. Transfer team.
    - iv. Hand Counting of Ballots
      - a. Hand-count team.
        - (1). Hand-count process.
        - (2). Hand-count tally.
        - (3). Transfer team.
      - b. Hand-count audit team.
        - (1). Hand-count audit process.
        - (2). Hand-count audit tally.
        - (3). Comparison of hand- count tally and summary sheets and hand-count audit tally and summary sheets.
          - (A). Transfer team when there is agreement between hand- count tally and summary sheets, the hand-count audit tally and summary sheets, and the scanning tally and summary sheets.
          - (B). Transfer team when there is agreement between the hand-count tally and summary sheets and the hand-count audit tally and summary sheets, but disagreement with the scanning tally and summary sheets.
          - (C). Transfer team when there is disagreement between hand-count tally and summary sheets and hand- count audit tally and summary sheets.
            - (i). Discrepancy resolution.



- J. Secure Imaging and Photocopying
  - i. Imaging of Ballots and Tally Sheets
  - ii. Photocopying of Tally Sheets and Summary Sheets
- K. Boxing of Ballots and Preparation for Delivery
  - i. Batch Boxes
  - ii. Aggregate Boxes
- L. Final Polling Location Summary and Packet Assembly
  - i. Polling Location Summary
  - ii. Packet for Precinct/ County Clerk Recorder
  - iii. Packet for Aggregate Box 1
  - iv. Packets for Election-duty Worker(s) or Community Volunteer Observer
- M. Polling Location, Including Transfer of Results from the Polling Location to the to Precinct
  - i. Polling Location Telephone Report to the Precinct
  - ii. Polling Location E-mail Report to the Precinct
  - iii. Polling Location Printed Reports, with Manual Poll Book/Log, and Provisional Ballot Box to Be Sent to Precinct and County Clerk/Recorder's Office
- N. Aggregate Box Treatment, Transportation, and Storage
  - i. Box Numbering and Attachment of Summary Sheets
  - ii. Aggregate Box Storage Procedures
    - a. Delivery and reception.
    - b. Photocopies of reception forms.
- O. Precinct, Including Transfer of Election Result Packets, Provisional Ballots, Manual Poll Book/log, and Voter Registration Forms to the Precinct and County Clerk/Recorder's Office
  - i. Transfer of Results, Packets, Provisional Ballots, Manual Poll Book/log, and Voter Registration Forms from the Polling Location to the Precinct
  - ii. Transfer of Results, Packets, Provisional Ballots, Manual Poll Book/log, and Voter Registration Forms from the Precinct to the County Clerk/recorder's Office
    - a. Precinct summary sheet.
    - b. Precinct telephone report to the county clerk/ recorder's office
    - c. Precinct e-mail report to the county clerk/recorder's office
    - d. Precinct physical report to the county clerk/recorder's office
- P. County Clerk/Recorder's Office, Including Transfer of Results from the County Clerk/ recorder's Office to Secretary of State's Office
  - i. County Clerk/recorder's Office Summary Sheet
    - a. Staffing
    - b. Storage at county clerk] recorder's office
    - c. Polling location packet storage.
  - ii. Release of Final Election Results
  - iii. County clerk/recorder's Office Telephone Report to the Secretary of State's Office
  - iv. County Clerk/recorder's Office E-mail Report to the Secretary of State's Office
  - v. County Clerk/recorder's Office Physical Teport to the Secretary of State's Office
- Q. Tally, Announcement, and Transfer of Results from the Secretary of State's Office to the Office of the President of the Senate.
  - i. Secretary of State's Office Summary Sheet
  - ii. Presidential Elections
    - a. Presidential summary sheet.
    - b. Secretary of State's office telephone report to the office of the President of the Senate
    - c. Secretary of State's office telephone report to the office of the President of the Senate
    - d. Transport of state results to President of the Senate and announcement of results to the nation.

2. Casting Ballots by Mail, as Absentee Voters, as Citizens Voting Early
  - A. Means of Casting Ballots at Specified Locations before Election Day
    - i. Vote by Mail (VBM)
    - ii. Early Voting in Person (EVIP)
    - iii. Absentee Voting (AV)
    - iv. Citizens Abroad
    - v. Military Personnel and Voting-Age Dependents
      - a. Overseas voting.
      - b. Stateside voting.
  - B. Voter Responsibilities for Casting VBM, EVIP, or AV Ballots
    - i. Deadlines for Applying to VBM, EVIP or AV
    - ii. EVIP Procedure
  - C. Printing, Delivery, and Return of EVIP, VBM, and AV Ballots
    - i. Ballot Printing for EVIP Voters
    - ii. Electronic Ballot and Unmarked Paper Ballot Delivery and Return.
      - a. Ballots delivered to the voter electronically.
      - b. Ballots delivered to the voter by mail.
      - c. Spoiled ballots.
  - D. Verification and Counting of VBM, EVIP, or AV Ballots
    - i. Signature Verification of VBM and AV Ballots
      - a. Daily signature verification and placement in ballot box
        - (1). Hand-marked VBM and AV ballots.
      - b. Preparation for counting.
    - ii. EVIP, VBM, and AV Ballot Sorting and Counting
      - a. Scanning and hand- counting.
3. Polling Location Staffing and Requirements
  - A. Election Duty Worker Definitions and Training for Working at the Polling Locations
    - i. Teams and Workers
    - ii. Training for Working at the Polling Locations
    - iii. Staffing Responsibility
    - iv. Tallies
    - v. Security of Counted Ballots before Election Day
  - B. Number, Size, and Set-up of Polling Locations
    - i. Number and Size of Polling Locations to Accommodate Voters
    - ii. Number and Size of Polling Locations to Accommodate Election-duty Workers
    - iii. Set-up of Polling Locations
    - iv. Posting of Voter Information
  - C. Standardized Forms for Election Process
  - D. Availability of Election Results
    - i. Photocopies of Election Results
    - ii. Online Availability of Election Results
  - E. Exit Polls
4. Provision for After- election Night Audits
  - A. Election-duty Workers and Community Volunteers
  - B. Filming and Witnessing of Each Polling Location
  - C. Triggering of Automatic Post-Election Audit
  - D. Criteria Allowing Access to Batched Ballots for Post-Election Audits